

APFIM General Meeting September 17, 2019

Attendance: See attached attendance sheet

Meeting Commenced at 7:00 pm.

Welcome and Introductions (Denise Baum)

Mattress Sale Fundraiser (Austin Millard/Colleen Beattie)

- October 5, 2019, 10 am – 5 pm in Adams Cafeteria
- New, name brand mattresses, pillows, sheets, massage chairs
- Easy way for students to earn funds for student accounts
- Posters, yard signs, flyers available in band room; Facebook link and text “ADAMS” to 484848 for more info
- If unable to attend, can go to another school’s sale (see Austin’s Facebook upcoming events page) and tell them it is for Adams to get credit

Director’s Report (James Ferden)

- Thanks for support for HMB activities to date
- Reminder on communication emails and Remind codes for ensembles (see curriculum emails sent out this week)
- Highlight of upcoming key performance dates
 - Football games on September 20, September 27 (Homecoming), October 11 (Senior Night), October 25 (at Stony Creek), Playoffs?
 - Marching Band Festival on October 15 or 16 (rain dates of October 22 or 23)
 - Fall Concert in gym on October 30, combined with choir concert

Treasurer’s Report (Laura Land)

- See attached 2018-2019 and 2019-2020 reports
- Key highlights
 - Extra money to this year’s Great Idea fund – anyone can submit ideas using form on APFIM website
 - Purchased summer uniform polos, family picnic, sousaphone covers, new color guard equipment, tenor saxophones, drum major hats, band camp expenses for drill charts and instructors
 - Current year’s budget activity includes incoming Option 2 income and grocery rewards, deposit for Band Banquet (Monday, April 27), meals for HMB
- Reminder to use reimbursement forms on the website
- Check student balances and get requests to Laura if wanting to use student funds for FL trip payment
- Uniform contract due by October 29 and \$15 for cleaning/alterations fee; cost increases on October 30
- Will send out membership list soon to review before it is printed in fall concert program

Fundraising (Colleen Beattie & Lisa VanOphem)

- Past fundraisers
 - Jimmy Johns profit, \$460
 - Panda Express restaurant night, \$48
 - Noodles restaurant night, unknown
- Upcoming fundraisers
 - Mattress sale on October 5, need 4-6 students to help
 - CoZzzy sheet sale on now, sample in band room with paper order forms or order online, see details on email sent out
 - Yankee Candle, catalogues in band room, online sales open now, catalogue sale October 7-25; 40% profit
 - Buffalo Wild Wings restaurant night October 21
 - Hungry Howie's pizza certificate fundraiser coming in November
- SCRIP gift card order by October 7 for physical cards; can do e-cards at any time online. Have option to use credit card now, but it has a 2.6% fee whereas bank account linked orders are only 15 cents per order
- Spirit wear store will be reopened this Friday, September 20 for additional orders *[Opened on Monday, September 23]*

Activities (Smiti Gupta)

- Many volunteer opportunities, including some coordinator positions still open
Coordinators still needed for:
 - HMB Formal Uniforms *[Beth Poss, Christine Romanski volunteered after the meeting]*
 - Afterglows *[Kim Arango volunteered after the meeting]*
 - Football game meals
- Volunteers needed for Senior Night recognition, October 11
- Monday, November 25 is Sarnia documentation collection night at 6 pm; students need to turn in documentation of citizenship and sign up for parade buses

Meeting adjourned at 8:05 pm.

Next APFIM meeting is Wednesday, October 23rd

APFIM
General Meeting

Date: Sept. 17, 2019

	NAME (Please Print)	NOTES/COMMENTS
1	LOR PRICE	
2	Denise Baum	
3	Lpa VanOplem	
4	Laura Land	
5	REBECCA RAISER	
6	KEN WISSBRUN	
7	Amy Morrison	
8	BMU POSS	
9	Christine Wissbrun	
10	Rachelle Stephens	
11	Michael Poss	
12	MIKE STACHEK	
13	Narees Gupta	
14	Sarah Cummings	
15	AnneMarie Malysz	
16	Kimi Newton	
17	MICHELLE CURTIN	
18	Barbara Benedetto	
19	Janet Raymond	
20	Charles Lin	
21	Jennifer Lin	
22	Jo Tsumardis	
23	Chris Batchelder	
24	Steve Kaya	
25	Stacy Reeves	
26	Smith Gupta	
27	Theresa Hazzard	
28	Chris Baum	
29	Jeff Fosnough	
30	Edyta Javos	
31	Kim Arango	

**Adams Parents for Instrumental Music
2018-2019 Financial Statements
8/31/19**

ANNUAL INCOME AND EXPENSES			
	2018-2019 Budget	Actual Year-to- Date	Student Accounts
Income			
Membership	9,300.00	9,780.00	
Fundraisers (APFIM/Students)			
Blaze Pizza (100/0)	200.00	50.89	
Bowling Party (25/75)	110.00	149.50	148.50
Bravo (100/0)	800.00	650.42	
Brick Pavers (100/0)	400.00	357.00	
Buffalo Wild Wings (100/0)	300.00	121.09	
Chipotle (100/0)	720.00	378.28	
Cozzzy bedsheets (25/75)	75.00	65.50	196.50
Fruit Sale (50/50)	1,000.00	(87.55)	248.00
Gift Wrapping (25/75)	75.00	83.63	251.51
Guest Conductor (100/0)	200.00	319.00	
Hungry Howie's (50/50)	1,035.00	963.00	957.00
Jimmy John's-2018 (50/50)	550.00	550.00	550.00
Jimmy John's-2019 (25/75)		1,690.00	
Mattress Sale (50/50)	1,050.00	1,337.50	387.50
MOD Pizza (100/0)	-	25.53	
Noodles (100/0)	200.00	253.35	
Oceania Inn	-	125.15	
Option Two (100/0)	7,700.00	7,900.00	
Panda Express	-	46.38	
Panera (100/0)	-	107.19	
Red Wings Performance (25/75)	275.00	457.50	706.50
SCRIP (25/75)	260.00	177.88	487.88
Yankee Candle Adams Logo (25/75)	-	51.00	207.00
Yankee Candle (25/75)	225.00	111.15	310.10
Total Fundraisers	15,175.00	15,883.39	4,450.49
Other Income			
AmazonSmile	50.00	88.12	
Donations	-	475.79	
Festival Ticket Sales	250.00	247.00	
Grocery Store Rewards	570.00	784.12	
Marching Band Maintenance Fees	7,640.00	9,035.00	
Performances and Parades	890.00	915.00	
Spiritwear (net of sales tax)	850.00	2,110.15	
Other Income	500.00	619.02	
Total Other Income	10,750.00	14,274.20	
Total Income	35,225.00	39,937.59	
Expenses			
Assistant Marching Band Director	(1,000.00)	-	
Board Discretionary	(2,000.00)	(404.19)	
Concert Programs	(200.00)	(192.79)	
Director Discretionary	(3,000.00)	(3,011.54)	
DrumMajor & ColorGuard/Drumline Captain Camps	(1,820.00)	(1,575.00)	
Events/Recognition	(9,590.00)	(8,991.74)	
Guest Musicians/Clinicians	(750.00)	(810.00)	
Marching Band Camp	(1,220.00)	(3,992.66)	
Marching Band Maintenance			
Band Fare	(200.00)		
Color Guard/Drumline Instruction	(2,500.00)	(2,265.00)	
Drill Charts/Drumline Half Time	(2,600.00)	(2,480.00)	
Dry Cleaning - Rain Jackets	-	(659.85)	
Dry Cleaning - Uniforms	(2,000.00)	(1,305.00)	
Gloves	(1,000.00)		
Half Time Sheet Music	(500.00)	(454.29)	
Scholarships	(2,100.00)	(1,500.00)	
Supplies/Administrative Expenses	(750.00)	(462.51)	
Uniform Maintenance-Concert Bands	(500.00)	(423.80)	
Uniform Maintenance-Marching Band	(100.00)	(118.00)	
Uniforms-New Member Summer Polo	(800.00)	(1,222.00)	
Total Expenses	(32,630.00)	(29,868.37)	
Current Year Ordinary Income/(Loss)	2,595.00	10,069.22	

**Adams Parents for Instrumental Music
2018-2019 Financial Statements
8/31/19**

DETAIL INFORMATION AND BANK BALANCES

	2018-2019 Budget	Actual Year-to- Date
Marching Band Camp		
Community Snacks	(900.00)	(665.50)
Instructor Fees	(2,800.00)	(2,800.00)
Chaperone Expenses	(1,420.00)	(665.50)
Lanyards	(300.00)	(246.50)
Medical Staff	(480.00)	(300.00)
Supplies	(350.00)	(677.11)
Colombiere	(40,840.00)	(43,713.00)
Camper Fees	45,870.00	45,074.95
	<u>(1,220.00)</u>	<u>(3,992.66)</u>
Events/Recognition Detail		
1st Home Game Dinner	600.00	675.99
1st Marching Band Rehearsal Dinner	100.00	191.41
5th Grade Concert-Lunch for WE	130.00	136.00
Awards	2,300.00	2,534.05
Awards Banquet	-	(262.49)
Band Council Activities	300.00	-
Concert Afterglow	400.00	113.07
Festival Snacks	100.00	110.77
Game Day Apples	350.00	147.38
Homecoming Game Dinner	200.00	417.41
Hosting SCHS Game Dinner	800.00	707.54
Hosting-8th Grade Bands	880.00	682.68
Lemonade & Cookie Reception	150.00	195.46
Mentor Program Meals	150.00	259.25
Mini Band Camp Dinner	350.00	450.70
Pep Band Food	-	171.51
Pit Food	350.00	254.73
Pre Samia Family Dinner	1,200.00	1,075.58
Samia Bus Snacks	100.00	-
Senior Banner	860.00	860.00
Senior Boutonniere	70.00	96.39
Senior Final Game Recognition	50.00	-
Tree Decorating Party	50.00	-
Other	100.00	174.31
Total Events/Recognition	<u>9,590.00</u>	<u>8,991.74</u>

	APFIM General Funds	Permanent Reserve	Great Idea Fund	APFIM TOTAL	Student Accounts
Bank Account Balances					
Balance at 9/1/2018	(482.21)	5,000.00	7,138.43	11,656.22	1,599.44
Curent Year Ordinary Net Income/(Loss)	10,069.22	-		10,069.22	4,450.49
Transfers	(7,987.01)		7,987.01	-	
Purchases					
Adams Bands Logo Mat			(194.76)	(194.76)	
Z Racks for Concert Uniforms			(392.80)	(392.80)	
Adams Bands Wall Plaque			(74.25)	(74.25)	
Bass Drum Mallets & Holders			(308.84)	(308.84)	
Sousaphone Covers			(617.00)	(617.00)	
Jazz Band Stands			(492.00)	(492.00)	
Garment Bags for Women's Dresses			(256.40)	(256.40)	
Dave Bennett			(300.00)	(300.00)	
Printer			(325.00)	(325.00)	
Color Guard Flags and Equipment			(2,147.71)	(2,147.71)	
(3) Tenor Saxophones			(1,950.00)	(1,950.00)	
(6) Formal Uniform Drum Major Hats			(742.98)	(742.98)	
Student Funds Used/Overpayments					(4,031.26)
Ending Balance	<u>1,600.00</u>	<u>5,000.00</u>	<u>7,323.70</u>	<u>13,923.70</u>	<u>2,018.67</u>

**Adams Parents for Instrumental Music
2019-2020 Financial Statements
9/16/19**

ANNUAL INCOME AND EXPENSES				
	2019-2020 Budget	Actual Year- to-Date	Projected Annual	Student Accounts
Income				
Membership	9,500.00	50.00	9,500.00	
APFIM Fundraisiers				
Brick Pavers	350.00		350.00	
Guest Conductor	300.00		300.00	
Option Two	8,600.00	8,600.00	8,600.00	
Restaurant Nights	1,750.00	-	1,750.00	
APFIM/Student Fundraisiers (25/75)			-	
Cozzzy bedsheets	65.00		65.00	
Hungry Howie's	480.00		480.00	
Jimmy John's	155.00		155.00	
Mattress Sale	1,200.00		1,200.00	
SCRIP	200.00		200.00	
Yankee Candle	100.00		100.00	
Total Fundraisiers	13,200.00	8,600.00	13,200.00	-
Other Income				
AmazonSmile	90.00		90.00	
Donations	200.00		200.00	
Festival Ticket Sales	250.00		250.00	
Grocery Store Rewards	780.00	236.53	780.00	
Performances and Parades	715.00		715.00	
Spiritwear (net of sales tax)	1,500.00	90.00	1,500.00	
Other Income	-		-	
Total Other Income	3,535.00	326.53	3,535.00	
Total Income	26,235.00	8,976.53	26,235.00	
Expenses				
Board Discretionary	(1,400.00)		(1,400.00)	
Concert Programs	(200.00)		(200.00)	
Director Discretionary	(3,000.00)		(3,000.00)	
Key Student Leadership Summer Camp	(1,835.00)		(1,835.00)	
Events/Recognition	(9,600.00)	(975.90)	(9,600.00)	
Guest Musicians/Clinicians	(850.00)		(850.00)	
Marching Band Camp	(3,938.05)	-	(3,938.05)	
Marching Band Maintenance	(560.00)	-	(560.00)	
Scholarships	(2,100.00)		(2,100.00)	
Spring Break Chaperone Fingerprinting	(200.00)		(200.00)	
Supplies/Administrative Expenses	(650.00)		(650.00)	
Uniform Maintenance-Concert Bands	(500.00)		(500.00)	
Uniform Maintenance-Marching Band	(200.00)		(200.00)	
Uniforms-New Member HMB Summer Polo	(1,200.00)		(1,200.00)	
Total Expenses	(26,233.05)	(975.90)	(26,233.05)	
Current Year Ordinary Income/(Loss)	1.95	8,000.63	1.95	

Adams Parents for Instrumental Music
2019-2020 Financial Statements
9/16/19

DETAIL INFORMATION AND BANK BALANCES

	2019-2020 Budget	Actual Year- to-Date	Projected Annual
Restaurant Night			
Blaze Pizza	50.00		50.00
Bravo	650.00		650.00
Buffalo Wild Wings	120.00		120.00
Chipotle	380.00		380.00
MOD Pizza	25.00		25.00
Noodles	250.00		250.00
Oceania Inn	125.00		125.00
Panda Express	50.00		50.00
Panera	100.00		100.00
	<u>1,750.00</u>	-	<u>1,750.00</u>
Marching Band Camp			
Camper Fees	45,074.95		45,074.95
Community Snacks	(750.00)		(750.00)
Instructor Fees	(2,800.00)		(2,800.00)
Chaperone Expenses/Fingerprinting	(500.00)		(500.00)
Lanyards	(250.00)		(250.00)
Medical Staff	(300.00)		(300.00)
Supplies, Gatorade, Bonfire & Popsicles	(700.00)		(700.00)
Colombiere	(43,713.00)		(43,713.00)
	<u>(3,938.05)</u>	-	<u>(3,938.05)</u>
Marching Band Maintenance			
Marching Band Maintenance Fees	8,400.00		8,400.00
Disposable Rain Coats	(150.00)	-	(150.00)
Drill Charts/Drumline/Color Guard Half Time	(2,730.00)		(2,730.00)
Dry Cleaning - Uniforms & Rain Jackets	(2,520.00)		(2,520.00)
Gloves	(850.00)		(850.00)
Half Time Sheet Music	(450.00)		(450.00)
Instructor Fees	(2,260.00)		(2,260.00)
	<u>(560.00)</u>	-	<u>(560.00)</u>
Events/Recognition Detail			
1st Marching Band Rehearsal Dinner	200.00		200.00
5th Grade Concert-Lunch for WE	140.00		140.00
Awards	2,500.00		2,500.00
Awards Banquet	-	100.00	-
Concert Afterglow	150.00		150.00
Festival Snacks	150.00		150.00
Family Picnic	1,000.00	80.31	1,000.00
Game Day Apples	300.00		300.00
Homecoming Game Dinner	500.00		500.00
Hosting RCS Game Dinner/1st Home Game	800.00	795.59	800.00
Hosting-8th Grade Bands	700.00		700.00
Lemonade & Cookie Reception	200.00		200.00
Mentor Program Meals	260.00		260.00
Mini Band Camp Dinner	500.00		500.00
Pep Band Food	200.00		200.00
Pit Food	300.00		300.00
Samia Dinner	700.00		700.00
Senior Boutonniere	100.00		100.00
Senior Final Game Recognition	100.00		100.00
Senior Recognition Game Dinner	500.00		500.00
Tree Decorating Party	100.00		100.00
Other (Water, Paper Products)	200.00		200.00
Total Events/Recognition	<u>9,600.00</u>	<u>975.90</u>	<u>9,600.00</u>

Bank Account Balances	APFIM				Student Accounts
	General Funds	Permanent Reserve	Great Idea Fund	APFIM TOTAL	
Balance at 9/1/2019	1,600.00	5,000.00	7,323.70	13,923.70	2,018.67
Current Year Ordinary Net Income/(Loss)	8,000.63	-	-	8,000.63	-
Transfers			-	-	
Purchases				-	
Student Funds Used/Overpayments					-
Ending Balance	<u>9,600.63</u>	<u>5,000.00</u>	<u>7,323.70</u>	<u>21,924.33</u>	<u>2,018.67</u>