

## **APFIM General Meeting October 23, 2019**

**Attendance:** See attached attendance sheet

Meeting Commenced at 7:00 pm.

### **Welcome and Introductions** (Denise Baum)

### **Director's Report** (James Ferden)

- Highlight of upcoming key performance dates
  - October 25 HMB game at Stony Creek
  - Playoffs will be announced at 7 pm on Sunday, October 27 for November 1 or 2; HMB participation TBD
  - Fall Concert for all bands in gym on October 30, combined with choir concert
  - December 7 Christmas Parades in Canada
  - December 8 Rochester Christmas Parade
- December 16 last HMB evening rehearsal
- Jazz Band starts second semester

### **Treasurer's Report** (Laura Land)

- See attached 2019-2020 report
- Key highlights
  - Mattress fundraiser was not as successful as budgeted
  - Secured APFIM.net website
  - Great Idea for concert uniform vests and bowties (50 sets)
  - Great Idea for drum major busby hats
  - Income from festival tickets, Arts 'N Apples performance, Brooksie Way performance, spirit wear
  - Expenses for HMB uniform racks/hangers, sheet music, HMB clinic, drumline instructor, scholarships, uniform alterations, HMB food/snacks
- Updated reimbursement form on web coming with Zelle option
- Check student balances and get requests to Laura if wanting to use student funds for FL trip November payment
- Uniform contract due by October 29 and \$15 for cleaning/alterations fee; cost increases on October 30
- Will send out membership list soon to review before it is printed in fall concert program

### **Fundraising** (Lisa VanOphem)

- Past fundraisers
  - Mattress Sale, final number not available but down over expected budget
  - Noodles restaurant night, \$178
  - BW3 restaurant night, unknown
  - CoZzzy sheet sale, enough for free shipping

- Upcoming fundraisers
  - Yankee Candle, catalogues in band room, online sales open through January 2020, catalogue sale ends October 25; 40% profit
  - Oceania restaurant night November 18
  - Hungry Howie's pizza certificate fundraiser coming in November, orders due after Thanksgiving
  - Scrip holiday bonus info coming out soon
  - Setting up second semester restaurant nights

**Activities (Smiti Gupta)**

- Monday, November 25 is Sarnia documentation collection night at 6 pm; students need to turn in documentation of citizenship and sign up for parade buses; see email for more info
- Afterglows will be coordinated by Kim Arango and Jackie Rylko; fall concert email coming out soon
- Upcoming volunteer opportunities
  - Parade chaperone signup coming out soon; preference to senior parents [*post-script: parents of students with medical concerns have first priority*]
  - Lunch for wind ensemble on November 14
  - Additional HMB uniform assistance for October 25 and possible playoff games

**Other Business**

- Scrip has Disney preloaded cards
- Discussion on possibility of manning Arts 'N Apples entrance next week; possible profit could be \$1700-\$1800

Meeting adjourned at 7:45 pm.

Next APFIM meeting is Monday, January 13, 2020

APFIM  
General Meeting

Date: Oct 23, 2019

NAME (Please Print)	NOTES/COMMENTS
LORI PRICE	
SARAH REEVES	
JULIE McELROY	
CHRISTINE WISSBURN	
KRISTA JERMAN	
CHRIS BACHOLDER	
BETH POSS	
JENNIFER LIN	
ANGELIQUE FOWLER	
LISA VAN DYKEM	
MIKE STAECKER	
DENISE BAUM	
SMITI GUPTA	
LAURA LAND	
<del>LISA VAN DYKEM</del>	
JAMES FERDIN	

**Adams Parents for Instrumental Music  
2019-2020 Financial Statements  
10/23/19**

<b>ANNUAL INCOME AND EXPENSES</b>				
	<b>2019-2020 Budget</b>	<b>Actual Year- to-Date</b>	<b>Projected Annual</b>	<b>Student Accounts</b>
<b>Income</b>				
Membership	9,500.00	50.00	9,500.00	
APFIM Fundraisiers				
Brick Pavers	350.00		350.00	
Guest Conductor	300.00		300.00	
Option Two	8,600.00	8,600.00	8,600.00	
Restaurant Nights	1,750.00	-	1,750.00	
APFIM/Student Fundraisiers (25/75)			-	
Cozzzy bedsheets	65.00		65.00	
Hungry Howie's	480.00		480.00	
Jimmy John's	155.00		155.00	
Mattress Sale	1,200.00	37.50	200.00	37.50
SCRIP	200.00	71.32	300.00	333.41
Yankee Candle	100.00		100.00	
<b>Total Fundraisiers</b>	<b>13,200.00</b>	<b>8,708.82</b>	<b>12,300.00</b>	<b>370.91</b>
Other Income				
AmazonSmile	90.00		90.00	
Donations	200.00		200.00	
Festival Ticket Sales	250.00	222.00	222.00	
Grocery Store Rewards	780.00	236.53	780.00	
Performances and Parades	715.00	200.00	715.00	
Spiritwear (net of sales tax)	1,500.00	(270.00)	1,500.00	
Other Income	-		-	
<b>Total Other Income</b>	<b>3,535.00</b>	<b>388.53</b>	<b>3,507.00</b>	
<b>Total Income</b>	<b>26,235.00</b>	<b>9,147.35</b>	<b>25,307.00</b>	
<b>Expenses</b>				
Board Discretionary	(1,400.00)	(249.79)	(1,400.00)	
Concert Programs	(200.00)		(200.00)	
Director Discretionary	(3,000.00)	(224.71)	(3,000.00)	
Key Student Leadership Summer Camp	(1,835.00)		(1,835.00)	
Events/Recognition	(9,600.00)	(3,731.44)	(9,600.00)	
Guest Musicians/Clinicians	(850.00)	(150.00)	(850.00)	
Marching Band Camp	(3,938.05)	-	(3,938.05)	
Marching Band Maintenance	(560.00)	(1,270.00)	(560.00)	
Scholarships	(2,100.00)	(500.00)	(2,100.00)	
Spring Break Chaperone Fingerprinting	(200.00)		(200.00)	
Supplies/Administrative Expenses	(650.00)	(122.85)	(650.00)	
Uniform Maintenance-Concert Bands	(500.00)	(513.82)	(500.00)	
Uniform Maintenance-Marching Band	(200.00)	(60.00)	(200.00)	
Uniforms-New Member HMB Summer Polo	(1,200.00)		(1,200.00)	
<b>Total Expenses</b>	<b>(26,233.05)</b>	<b>(6,822.61)</b>	<b>(26,233.05)</b>	
<b>Current Year Ordinary Income/(Loss)</b>	<b>1.95</b>	<b>2,324.74</b>	<b>(926.05)</b>	

**Adams Parents for Instrumental Music  
2019-2020 Financial Statements  
10/23/19**

**DETAIL INFORMATION AND BANK BALANCES**

	2019-2020 Budget	Actual Year- to-Date	Projected Annual
<b>Restaurant Night</b>			
Blaze Pizza	50.00		50.00
Bravo	650.00		650.00
Buffalo Wild Wings	120.00		120.00
Chipotle	380.00		380.00
MOD Pizza	25.00		25.00
Noodles	250.00		250.00
Oceania Inn	125.00		125.00
Panda Express	50.00		50.00
Panera	100.00		100.00
	<u>1,750.00</u>	-	<u>1,750.00</u>
<b>Marching Band Camp</b>			
Camper Fees	45,074.95		45,074.95
Community Snacks	(750.00)		(750.00)
Instructor Fees	(2,800.00)		(2,800.00)
Chaperone Expenses/Fingerprinting	(500.00)		(500.00)
Lanyards	(250.00)		(250.00)
Medical Staff	(300.00)		(300.00)
Supplies, Gatorade, Bonfire & Popsicles	(700.00)		(700.00)
Colombiere	(43,713.00)		(43,713.00)
	<u>(3,938.05)</u>	-	<u>(3,938.05)</u>
<b>Marching Band Maintenance</b>			
Marching Band Maintenance Fees	8,400.00		8,400.00
Disposable Rain Coats	(150.00)	-	(150.00)
Drill Charts/Drumline/Color Guard Half Time	(2,730.00)	(500.00)	(2,730.00)
Dry Cleaning - Uniforms & Rain Jackets	(2,520.00)		(2,520.00)
Gloves	(850.00)		(850.00)
Half Time Sheet Music	(450.00)		(450.00)
Instructor Fees	(2,260.00)	(770.00)	(2,260.00)
	<u>(560.00)</u>	<u>(1,270.00)</u>	<u>(560.00)</u>
<b>Events/Recognition Detail</b>			
1st Marching Band Rehearsal Dinner	200.00		200.00
5th Grade Concert-Lunch for WE	140.00		140.00
Awards	2,500.00		2,500.00
Awards Banquet	-	100.00	-
Concert Afterglow	150.00		150.00
Festival Snacks	150.00	101.36	150.00
Family Picnic	1,000.00	902.40	902.40
Game Day Apples	300.00	190.00	300.00
Homecoming Game Dinner	500.00	665.12	665.12
Hosting RCS Game Dinner/1st Home Game	800.00	856.39	856.39
Hosting-8th Grade Bands	700.00	672.31	672.31
Lemonade & Cookie Reception	200.00		200.00
Mentor Program Meals	260.00		260.00
Mini Band Camp Dinner	500.00		500.00
Pep Band Food	200.00		200.00
Pit Food	300.00		300.00
Samia Dinner	700.00		500.00
Senior Boutonniere	100.00		100.00
Senior Final Game Recognition	100.00		100.00
Senior Recognition Game Dinner	500.00	186.70	600.00
Tree Decorating Party	100.00		100.00
Other (Water, Paper Products)	200.00	57.16	200.00
Total Events/Recognition	<u>9,600.00</u>	<u>3,731.44</u>	<u>9,596.22</u>

<b>Bank Account Balances</b>	<b>APFIM</b>				<b>Student Accounts</b>
	<b>General Funds</b>	<b>Permanent Reserve</b>	<b>Great Idea Fund</b>	<b>APFIM TOTAL</b>	
Balance at 9/1/2019	(0.00)	5,000.00	6,483.04	11,483.04	2,018.67
Current Year Ordinary Net Income/(Loss)	2,324.74	-		2,324.74	370.91
Transfers				-	
New Concert Vests and Bow Ties			(1,641.10)	(1,641.10)	
Student Funds Used/Overpayments					40.00
Ending Balance	<u>2,324.74</u>	<u>5,000.00</u>	<u>4,841.94</u>	<u>12,166.68</u>	<u>2,429.58</u>